

# USER'S GUIDE FOR Nokia PC Suite 6.85





## Contents

1.	Introduction	1
	1.1 Nokia PC Suite applications	1
	1.2 Must haves	2
	1.3 More information	4
2.	Installing Nokia PC Suite	5
	2.1 Before installation	5
	2.2 Installing Nokia PC Suite from a CD-ROM	5
	2.3 Installing Nokia PC Suite from the Web	
	2.4 Uninstalling Nokia PC Suite	
	2.5 Changing the language used in Nokia PC Suite	7
3.	Installing drivers	8
4	Connecting your phone and PC	9
	4.1 Selecting a connection type	
	4.1 Selecting a connection type	
	4.3 Connecting your phone via infrared.	
	4.4 Connecting your phone via Bluetooth	
	4.4.1 Pairing devices for Bluetooth connection	
	4.5 Connected phones	.11
5.	Using Nokia PC Suite	.12
	5.1 Nokia PC Suite main window	13
	5.2 Backing up phone contents on a PC	14
	5.3 Synchronising data between your phone and a PC	
	5.4 Connecting to the Internet using your phone	
	5.5 Installing applications on your phone from a PC	
	<ul><li>5.6 Managing phone contents on a PC</li><li>5.7 Adding contacts to your phone from a PC</li></ul>	
	5.8 Sending text messages from a PC	
	5.9 Viewing multimedia files on a PC	
	5.10 Storing images from your phone to a PC	
	5.11 Transferring music from a CD to your phone	
6.	Terms and abbreviations	.22
7.	Safety notes	.23
IN	DEX	.24

## 1. INTRODUCTION

This guide provides instructions about how to install Nokia PC Suite, connect your phone to the PC, and start using Nokia PC Suite applications.

#### 1.1 Nokia PC Suite applications

With Nokia PC Suite you can edit, store, and synchronise your Nokia mobile phone data with a Microsoft Windows based PC system. Nokia PC Suite consists of the following applications:

With Nokia PC Suite you can	In which application	Icon
Back up personal data from your phone to a PC.	Backup	07
Restore personal data from your PC to any supported phone.	(Nokia Content Copier)	-
Synchronise personal data between a phone and a PC.	Synchronise	
	(Nokia PC Sync)	- <b>&gt;</b> //
Use your phone as a modem to connect your PC to the	Connect to the Internet	
Internet.	(One Touch Access)	6
Transfer files between the phone and the PC.	File manager	
View your phone files and folders on the PC.	(Nokia Phone Browser)	
Create, view, delete, or edit contacts on the PC.	Contacts	7
	(Nokia Phone Browser Contacts view)	
Send text messages from your PC.	Messages	
View, delete, and organise text messages on the PC.	(Nokia Phone Browser Messages view)	
Rip CDs, create and organise music tracks on a PC and	Transfer music	
transfer them to your phone.	(Nokia Music Manager)	
Convert music tracks into a format that can be played on your phone.		
Store images and video clips from your phone on a PC.	Store images	En.
	(Image Store)	
Open images, video clips, multimedia messages, and	View multimedia	<u>_</u>
audio files.	(Nokia Multimedia Player)	
Create playlists of your favourite multimedia files.		
Save video and audio files in a format you can use in both your phone and in MMS messages.		

With Nokia PC Suite you can	In which application	lcon
Install games and other programs from the PC on your phone.	Install applications (Nokia Application Installer)	
Check the Internet for phone software updates, and update your phone software for additional functionality and improved performance.	Update phone software (Nokia Software Updater)	

For information on the tasks that you can perform with Nokia PC Suite applications, see application helps, and section 5, *Using Nokia PC Suite* in this guide.



**Note:** Nokia Multimedia Player, Image Store, and Nokia Music Manager are not included in Nokia PC Suite Starter Edition.

#### 1.2 Must haves

To do this	You must have
To install and run Nokia	At least 200 MB of free disk space
PC Suite	One of the following operating systems:
	Windows Vista x32 and x64 editions
	Windows XP Professional x64 edition
	<ul> <li>Windows XP (Professional, Home Edition, Media Center Edition or Tablet PC Edition) (Service Pack 2)</li> </ul>
	Windows 2000 (Service Pack 4)
	Administrator rights to the PC to install software on it
To connect your phone to	At least one of the following connection sets
a PC	<ul> <li>USB connection cable (DKU-2, DKE-2, CA-53, CA-70 or CA-101) and a compatible port on your PC</li> </ul>
	<ul> <li>Serial connection cable CA-42 and a compatible port on your PC</li> </ul>
	Infrared (IrDA) port on your PC
	Bluetooth wireless technology equipment and software

To do this	You must have
To create a Bluetooth wireless technology	Bluetooth wireless technology equipment compatible with one of the supported Bluetooth stacks listed below::
connection between your phone and a PC	Windows Vista x32 and x64 editions:
	Microsoft Windows Bluetooth stack
	Toshiba Bluetooth stack, driver version 5.10.12
	IVT BlueSoleil Bluetooth stack, driver version 5.0.5
	Windows XP x64:
	Microsoft Windows Bluetooth stack
	Toshiba Bluetooth stack, driver version 5.10.12
	IVT BlueSoleil Bluetooth stack, driver version 5.0.5
	Windows XP:
	Microsoft Windows Bluetooth (only in Service Pack 2)
	• Toshiba Bluetooth stack, driver version 4.0, 5.0 and 5.10.12
	<ul> <li>WIDCOMM Bluetooth stack, driver version 1.4.2, 3.x, 4.x and 5.x</li> </ul>
	<ul> <li>IVT BlueSoleil Bluetooth stack, driver version 2.x, 3.x and 5.0.5</li> </ul>
	Windows 2000:
	• Toshiba Bluetooth stack, driver version 4.0, 5.0 and 5.10.12
	<ul> <li>WIDCOMM Bluetooth stack, driver version 1.4.2, 3.x, 4.x and 5.x</li> </ul>
	<ul> <li>IVT BlueSoleil Bluetooth stack, driver version 2.x, 3.x and 5.0.5</li> </ul>
	<b>Note</b> : Available Bluetooth technologies and their versions may not be supported by your Nokia mobile device. Check your Nokia mobile device user guide for further details about compatibility with the listed Bluetooth technologies.
	<b>Note</b> : To check which Bluetooth stack your PC has installed: in the Nokia PC Suite main window, click <b>Help &gt; About Nokia PC Suite &gt;</b> <b>System info</b> If the Bluetooth stack found on your PC is not supported by Nokia PC Suite, this is also mentioned in the system info.
To perform tasks with Nokia PC Suite applications	A compatible phone. Certain features can only be used with phone models that support those features. For example, not all phone models support sending multimedia messages.
	To check which versions of Nokia PC Suite, Nokia PC Suite applications, and connection types your phone model supports, see <a href="http://www.nokia.com/pcsuite/compatibility">www.nokia.com/pcsuite/compatibility</a> .



**Note:** You should use the same language in the phone, the operating system, and Nokia PC Suite, if possible. This allows your phone to function properly with all Nokia PC Suite applications.



**Note:** Always make sure you use original Nokia cables with Nokia PC Suite to secure reliable operation of the Nokia PC Suite applications. Check the labelling on your cable.

Note: All references to a PC in this guide apply equally to a laptop computer.

#### **1.3 More information**

For more information about Nokia PC Suite, see the following sources:

- Nokia PC Suite help, which contains more detailed instructions on using Nokia PC Suite. To open, click Help > Help topics, click Help button in a window, or press F1 in Nokia PC Suite applications.
- **Tutorial for Nokia PC Suite**, which contains step-by-step demos of Nokia PC Suite applications. To open, click **Web > Nokia PC Suite tutorial** in the Nokia PC Suite main window. To use the tutorial you must have an Internet connection.
- Nokia PC Suite FAQ Search, which contains Nokia PC Suite troubleshooting information. To access the information, click Web > Nokia PC Suite on the web > PC Suite FAQ in the Nokia PC Suite main window. To browse the FAQ search database you must have an Internet connection.

For information about how to use your Nokia mobile phone, see the phone's user's guide.



**Tip:** You can register for a free-of-charge monthly Nokia Connections newsletter to get useful information and special offers on the latest Nokia devices, accessories and software (for example, new PC Suite versions). Nokia Connections is available in several languages and it can be delivered to your e-mail or mobile phone. To subscribe to Nokia Connections over the Internet, select **Web > Sign Up** in the Nokia PC Suite main window.



**Note:** Read the Note texts marked like this one carefully, as they often contain information that may help you to avoid potential problems.

## 2. INSTALLING NOKIA PC SUITE

You can install Nokia PC Suite from a CD-ROM, or from the Nokia PC Suite Web page at <u>www.nokia.com/pcsuite</u>. You need administrator rights to your PC to be able to install software on it.

To establish a connection between your phone and the PC you need to have drivers installed on your PC. Drivers are installed automatically when you install Nokia PC Suite and connect your phone to the PC with the Get Connected wizard. For detailed information see section 3, *Installing drivers* in this guide.



**Tip:** If you have Nokia PC Suite installed and you are connected to the Internet, Nokia PC Suite displays a notification when a new Nokia PC Suite release, or a patch for the latest release, is available to be downloaded.

#### 2.1 Before installation

If you have an earlier version of Nokia PC Suite (5.x or 6.x) installed on your PC, the earlier version will be automatically replaced during the installation. If for some reason you need to uninstall the older version manually, the installation program prompts you to do so.

If you want to use a Bluetooth connection, install Bluetooth wireless technology software on your PC before you install Nokia PC Suite. For more information about Bluetooth software you can use with Nokia PC Suite, see section 1.2, *Must haves* in this guide.

If you are upgrading from Nokia PC Suite 6.41 or earlier to Nokia PC Suite 6.85, synchronise your phone with the existing Nokia PC Suite before upgrading, to avoid duplicate calendar appointments. When you have installed Nokia PC Suite 6.85, rerun synchronisation.

#### 2.2 Installing Nokia PC Suite from a CD-ROM

You can install Nokia PC Suite from a CD-ROM if your phone's sales package contains one.

- 1. To start the installation, insert the CD-ROM into your PC's CD-ROM drive and click the installation option.
- 2. Select the language, and click **OK**. The installation program starts.
- 3. Follow the instructions on the screen, and note the following:
  - If you are connected to the Internet, Nokia PC Suite checks if an updated version of Nokia PC Suite is available on the Nokia PC Suite Web page. If yes, it is recommended that you download and install the new version.
  - You must read and accept the licence agreement before continuing.
  - You may be asked to restart the computer during the installation.
- 4. When the installation is complete, the Get Connected wizard opens automatically and you can select the connection types you want to use.
- 5. Depending on your phone model, you may need to install the PC Suite support application for SMS and MMS messaging. The Get Connected wizard informs you of

the installation. Note that you must complete the installation on your phone's user interface.

#### 2.3 Installing Nokia PC Suite from the Web

- 1. Open a Web browser and go to <u>www.nokia.com/pcsuite</u> > Download. The download assistant opens.
- 2. Select if you need help to determine which PC Suite version is suitable for your phone model, or if you want to download the latest version of PC Suite.
- 3. If you selected to use help, next select your phone model and click **Continue**. If there are two versions available for your phone, you are asked to select your PC operating system.
- 4. Select the language to be downloaded from the drop-down list and click **Download**.
- Click Run or Open to start the installation. OR Click Save and save the file on your PC. Then browse to the downloaded file Nokia\_PC\_Suite\_685\_rel\_xx\_xx\_web.msi and click it to start the installation.
- 6. Follow the installation instructions on the screen, and note the following:
  - You must read and accept the licence agreement before continuing.
  - You may be asked to restart the computer during the installation.
- 7. When the installation is complete, the Get Connected wizard opens automatically and you can set up the connection types that you want to use.
- 8. Depending on your phone model, you may need to install the PC Suite support application for SMS and MMS messaging. The Get Connected wizard informs you of the installation. Note that you must complete the installation on your phone's user interface.

#### 2.4 Uninstalling Nokia PC Suite

- 1. Click Start > Programs > Nokia PC Suite > Uninstall Nokia PC Suite.
- 2. Follow the instructions on the screen until the program files are removed.

OR

- Click Start > Settings > Control Panel. (If you are using Windows XP, use the Classic View of Control Panel.)
- 2. Double-click Add/Remove Programs.
- 3. From the list of Currently Installed Programs, select Nokia PC Suite.
- 4. Click **Change/Remove**. If you click Change, you need to click **Remove** in the window that opens.
- 5. Follow the instructions on the screen until the program files are removed.



**Note:** When you uninstall Nokia PC Suite, the drivers that were installed with Nokia PC Suite will also be uninstalled. If you have updated the Nokia Connectivity Cable Drivers separately after installing Nokia PC Suite the drivers will not be uninstalled.

#### 2.5 Changing the language used in Nokia PC Suite

If you have Nokia PC Suite installed and you want to change the language Nokia PC Suite applications use, do one of the following:

- To install the same version of Nokia PC Suite in another language: uninstall Nokia PC Suite and then select to reinstall it in the new language from the CD-ROM or from the Nokia PC Suite Web pages.
- To install a newer version of Nokia PC Suite in another language: select to install the Nokia PC Suite in the new language. The old version of Nokia PC Suite and its language are automatically replaced during the installation.



**Note:** You should use the same language in the phone, the operating system, and Nokia PC Suite, if possible. This allows your phone to function properly with all Nokia PC Suite applications.

## 3. INSTALLING DRIVERS

To connect your phone and the PC to use Nokia PC Suite applications you need connectivity drivers installed on your PC. Connectivity drivers are installed automatically when you install Nokia PC Suite and connect your phone to the PC with the Get Connected wizard.

If you want to use your phone as a modem to connect to network services such as the Internet when there is no wired network available, you need modem drivers installed on your PC. Nokia PC Suite installs the required modem drivers automatically.

The following table shows the required drivers according to the connection type you use:

Connection type	Connectivity drivers	Modem drivers
USB cable DKU-2, DKE-2, CA-53, CA- 70, CA-101	Installed automatically.	Installed automatically.
Serial cable CA-42		
Infrared	You must have an Infrared port on your PC. Drivers are installed automatically when you connect your phone to the PC via infrared.	Nokia infrared modem is installed automatically when you connect your phone to the PC via infrared.
Bluetooth wireless technology	You must have a supported Bluetooth stack installed on your PC. Drivers are installed automatically when you connect your phone to the PC via Bluetooth.	PC Connectivity Bluetooth modem is installed automatically when you pair your phone with the PC in Get Connected. If you have Microsoft Bluetooth installed on your PC, a standard Bluetooth modem is also installed automatically.

## 4. CONNECTING YOUR PHONE AND PC

You need to connect your phone to a PC to do the following:

- Transfer information between Nokia PC Suite applications and the phone. For example, to synchronise calendar appointments or transfer images.
- Use your phone as a modem to connect your PC to network services such as the Internet.

#### 4.1 Selecting a connection type

You can connect the phone and a PC via a USB or serial cable, Infrared (IrDA), or Bluetooth wireless technology. When Nokia PC Suite installation is finished, the Get Connected wizard opens and guides you in configuring the connection type you want to use.

The connection types you can select depend on what connection types your phone model and the PC support. To check which connection types your phone supports, see <a href="http://www.nokia.com/pcsuite/compatibility">www.nokia.com/pcsuite/compatibility</a>, or your phone's user's guide.

Connection type	Details
USB cables DKU-2, DKE-2, CA-53, CA-	A USB cable is a fast and reliable data transfer method between a phone and a PC.
70, CA-101	You can have several USB cable connections, or even serial and USB connections simultaneously.
	If you did not receive a cable with your phone, you can buy one from your Nokia retailer.
Serial cable CA-42	A serial cable is a reliable connection method between a phone and a PC.
	You can have only one serial cable connection established at a time.
	If you did not receive a cable with your phone, you can buy one from your Nokia retailer.
Infrared	Infrared connects your phone wirelessly to your PC within a short range. The preferable distance between the phone and the PC is one metre (about three feet) at most.
Bluetooth	Bluetooth wireless technology connects your phone wirelessly to your PC within a short range. The phone and PC must be within a 10-metre (about 30 feet) radius of each other.

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**Note:** Some phone models have an optional security setting called autolock period, which determines a time-out period after which the device will be locked if it is in standby mode. Before you can establish a connection between your phone and Nokia PC Suite you need to unlock your phone.

#### 4.2 Connecting your phone via cable

- 1. In Get Connected, select Cable connection as the connection type.
- 2. Connect the cable to the PC when Get Connected prompts you to do so, and then connect the other end of the cable to the phone.
- 3. The first time you use a cable connection you have to wait until Get Connected finishes installing the required drivers.



**Note:** Although the CA-42 cable is a serial cable, connect it to the USB connector of your computer as Windows recognises it as a USB cable. The COM port is normally selected automatically. If not, you can configure it manually in Nokia Connection Manager. To access Nokia Connection Manager, click **Settings > Manage connections** in the main window of Nokia PC Suite. Select the Serial cable connection type and click **Configure...** to set the COM port. You only need to make this configuration once, before you use the connection for the first time.



**Note:** When you connect your phone to the PC via USB cable, make sure you have the default or the PC Suite mode selected in your phone if you want to use Nokia PC Suite with your phone. See your phone's user's guide for more detailed information on the USB modes available.



**Note:** Always make sure you use original Nokia cables with Nokia PC Suite to secure reliable operation of the Nokia PC Suite applications. Check the labelling on your cable.

#### 4.3 Connecting your phone via infrared

- 1. Activate the IR port of your phone. For instructions, see your phone's user's guide.
- 2. If you are using a Symbian phone, make sure that you have selected to use the infrared connection type on your phone. For instructions, see your phone's user's guide.
- 3. Place the phone and the PC so the IR ports of the two devices point at each other.
- 4. The connection is created automatically.

#### 4.4 Connecting your phone via Bluetooth

- 1. Make your phone visible to other Bluetooth devices and activate the Bluetooth connection of your phone. For instructions see your phone's user's guide.
- 2. When you activate Bluetooth for the first time you are asked to give your phone a name. The name is used whenever you pair your phone with a PC.
- 3. Make sure that the Bluetooth stack on your PC is switched on.
- 4. If you use a Bluetooth adapter, make sure it is plugged into the PC.
- 5. Select the **Click here to connect a phone** text on top of the phone image in the main window of Nokia PC Suite to open **Get Connected**, and follow the instructions in the wizard to pair your phone with the PC.



If you need to check which Bluetooth stacks have been installed on your PC, click **Help > About Nokia PC Suite... > System info...** in Nokia PC Suite main window. If a Bluetooth stack found on your PC is not supported by Nokia PC Suite, this information is also in the system info.

#### 4.4.1 Pairing devices for Bluetooth connection

To use Bluetooth as the connection type, you need to pair your phone and the PC. Pairing means that you code two Bluetooth devices to communicate so they can exchange data. You only need to pair the devices once, before you use the connection for the first time.

Follow the pairing instructions in Get Connected and note:

- If you use the passcode generated by Get Connected, enter the passcode on the phone when requested. Alternatively, you can create your own passcode (1-16 characters, numeric) and enter the same passcode first on the PC and then on the phone when requested. This passcode is used only once and you do not need to memorise it.
- You need to authorise the connection between your Nokia phone and your PC. Select **Yes** when you see a connection request on the phone's display.
- You can set your PC as authorised, which means that individual connections between your phone and your PC do not need a separate authorisation. On your phone, find the Paired devices view, select your PC, and edit the PC to be authorised or trusted, depending on the term used in your phone.

#### 4.5 Connected phones

After you have connected your phone to the PC, you can see the name and connection type of the phone in the phone selection and progress indication pane of the Nokia PC Suite main window.

If you have multiple phones connected to the PC, select the phone you want to use from the pane's drop-down list.

If you want to connect a new phone in addition to the currently connected phones, or change the connection type of a connected phone, you can do this in the Get Connected wizard. To start the wizard, click **Settings > Add more phones** in the Nokia PC Suite main window.

## 5. USING NOKIA PC SUITE

The following section gives you instructions for starting to use Nokia PC Suite applications. For more in-depth instructions, see Nokia PC Suite help (**Help > Help topics**) and Tutorial (**Web > Nokia PC Suite tutorial**).



**Note:** Nokia Multimedia Player, Image Store, and Nokia Music Manager are not included in Nokia PC Suite Starter Edition.

**Note:** Not all phone models support, for example, sending multimedia messages. To check which Nokia PC Suite applications you can use with your phone, see <a href="http://www.nokia.com/pcsuite/compatibility">www.nokia.com/pcsuite/compatibility</a>.

#### To open Nokia PC Suite, do one of the following:

- a. On the Windows taskbar, click the Nokia PC Suite icon.
- b. On your computer desktop, double-click the Nokia PC Suite icon.
- c. From Windows Start menu, click Programs > Nokia PC Suite.



**Tip:** Nokia PC Suite always opens when you start your PC. If you want to prevent the automatic startup, go to the File menu in the PC Suite main window and deselect the **Invoke at startup** option.

#### 5.1 Nokia PC Suite main window



Figure 1. Nokia PC Suite main window

The main window of Nokia PC Suite is divided into the areas described below:

Area	Description
Application pane	<ul> <li>Shows the standard applications included in Nokia PC Suite and possible additional applications you may have downloaded and installed from the Nokia PC Suite web pages.</li> </ul>
	• To open an application, click its icon or select it from the File menu.
Status pane	<ul> <li>Shows a notification if new add-on applications, updates to installed add-on applications or updates to Nokia PC Suite are available for your phone.</li> </ul>
Phone selection and	Shows the phones currently connected to the PC.
progress indication pane	• If you have no phones connected to the PC, use the Get Connected wizard to create the connection. To access Get Connected, select the <b>Click here to connect a phone</b> text on top of the phone image.
	• If you have multiple phones connected to the PC, select the phone you want to use from the pane's drop-down list.
	• To transfer music, images, video files and applications on your phone, drag-and-drop the files onto the phone image.

Message pane	Shows the most recent text messages from your connected phone.
	<ul> <li>To update the messages shown in the message pane, press F5.</li> </ul>
	<ul> <li>Double-click a message to open it in Nokia Text Message Editor where you can reply to the message or forward it.</li> </ul>
	<ul> <li>Click the handle on the top edge of the message pane to maximise or minimise the pane.</li> </ul>

#### 5.2 Backing up phone contents on a PC

Nokia Content Copier allows you to back up your phone's contents on a PC. You can back up the entire contents, or select what you want to back up. You should back up your phone's contents regularly to help avoid losing important data.

You can restore phone contents to the same phone model from which the backup was originally made, or import contents to another Nokia phone model. If you are restoring a backup file to the same phone model that was originally backed up, existing data in your phone is replaced with data from the backup file.



**Note:** Do not use or disconnect your phone while Nokia Content Copier is backing up or restoring the phone contents.



**Note:** Copyright protections may prevent some images, ringing tones, and other content from being copied, modified, transferred, or forwarded.

**Note:** Some content can only be restored to the same phone model from which it was originally backed up depending on what type of data the target phone supports.

#### To back up your phone contents

- 1. Connect your phone to the PC. Note that a USB cable is the fastest connection type for transferring large files between your phone and a PC.
- 2. In Nokia PC Suite main window, click **Backup** to open Nokia Content Copier.
- 3. Click Back up.
- 4. From the list of content types available, select what you want to back up, and click **Next**.
- 5. Define a name and a storage location for the backup file, and click **Next**. After the phone contents have been backed up, click **View the report** if you want to see detailed information about the backup operation.

#### To restore or import a backup file

- 1. Connect your phone to the PC. Note that a USB cable is the fastest connection type for transferring large files between your phone and a PC.
- 2. In Nokia PC Suite main window, click **Backup** <sup>4</sup> to open Nokia Content Copier.
- 3. Click **Restore**.
- 4. Select a backup file to restore or import, and click Next.

5. From the list of content types available, select what you want to restore or import, and click **Next**. After the phone contents have been restored or imported, click **View the report** if you want to see detailed information about the restoration or import operation.

#### 5.3 Synchronising data between your phone and a PC

Nokia PC Sync allows you to synchronise contacts, calendar/to-do items, notes, and e-mails between a Nokia mobile phone and your PC Personal Information Manager (PIM). You can also synchronise bookmarks and RSS feeds between a Nokia mobile phone and a supported web browser, or files and folders between a Nokia mobile phone and a PC. Synchronising means that the information on both your phone and PC is similar. Note that not all phone models support, for example, synchronising e-mails or bookmarks and RSS feeds.

You can synchronise a compatible Nokia phone with the following PC PIM applications:

- Microsoft Outlook 2000, 2002, 2003, and 2007
- Microsoft Outlook Express / Windows Address Book
- Microsoft Windows Vista Calendar and Contacts
- Lotus Notes 5.x, 6.x and 7.0
- Lotus Organizer 5.x and 6.x

#### To create the first synchronisation task

- 1. Connect your phone to the PC.
- 2. In the Nokia PC Suite main window, click **Synchronise W** to open Nokia PC Sync.
- 3. When you open Nokia PC Sync for the first time, the Settings wizard opens automatically. You can skip the wizard and start synchronization with default settings, or follow the instructions on screen to finish the wizard process. It is recommended that you follow the wizard to get your personal settings correct for the synchronization. Follow the instructions on the screen to set, for example:
  - PIM application with which you want to synchronise the phone.
  - Information you want to synchronise.
  - Settings for items you selected for synchronising.
- 4. In the Finish page of the wizard, click **Advanced** if you want to make settings for automatic synchronisation and conflict resolution.

For more information on the settings, see the Nokia PC Suite help.

#### To create a new synchronisation task

- 1. Connect your phone to the PC.
- 2. In the Nokia PC Suite main window, click **Synchronise** Sto open Nokia PC Sync.
- 3. Click Settings.
- 4. Click **Create new settings**.

- 5. In the Settings wizard pages, select, for example, the PC PIM application you want to use when synchronising, what information you want to synchronise, and the synchronisation range.
- 6. In the last page of the Wizard click **Advanced** if you want to make settings for automatic synchronisation and conflict resolution. Based on what you want to synchronise, the tabs in the Settings window are either active or inactive. Fill in the active tabs.
- 7. Click **OK** to finish creating a new synchronisation task.

For more information about the settings, see the Nokia PC Suite help.

The Nokia PC Sync icon is displayed on the Windows taskbar when Nokia PC Sync is active:

- Shows that the phone is connected. You can click the icon to open PC Sync, or right-click the icon to access the Nokia PC Sync menu commands,
- Shows that the phone is not connected.



**Note:** As a default Nokia PC Sync is not set to start automatically when you turn on your PC. To make PC Sync start automatically when you turn on your PC:

- 1. Click **Synchronise** on the Nokia PC Suite main window.
- 2. Right-click the Nokia PC Sync icon on the Windows taskbar.
- 3. Select Enable On Startup.

#### 5.4 Connecting to the Internet using your phone

With Nokia PC Suite's One Touch Access application you can use your phone as a modem to create a network connection to the Internet. A connection can be established via cable, infrared, or Bluetooth wireless technology.

To use your phone as a modem, you must have the following:

- A phone and a subscription that support packet data.
- Appropriate software for data communications installed on your PC.
- A subscription to the appropriate network services from your home service provider or Internet service provider.
- The appropriate modem drivers installed on your PC. Nokia PC Suite installs these automatically.



**Note:** One Touch Access detects the connected phone and automatically uses it as a modem. However, if your phone is connected to a PC via Bluetooth, One Touch Access recognises the phone automatically only if no other connected modem is available and you have used a Bluetooth modem the previous time you used One Touch Access.



**Note:** If your phone does not support packet data you can access the Internet by creating a dial-up connection. See the instructions for using your phone as a modem in the Nokia PC Suite help.

#### To connect to the Internet

1. Connect your phone to the PC.

- 2. If you are using a CA-42 serial cable or infrared for connection between Nokia PC Suite and your phone, the connection types need to be deselected so that you can use the connection type for the modem. One Touch Access automatically deselects the connection types when creating a connection, and reselects them when the modem is disconnected.
- In the Nokia PC Suite main window, click Connect to the Internet Stoopen One Touch Access. It will automatically connect to the Internet after 10 seconds. OR

Open One Touch Access and click **Settings** to select the modem you want to use and your network operator from a list of operators, and then click **Connect** to establish the Internet connection.

4. When you no longer need the connection, click **Disconnect** to close the Internet connection.

#### 5.5 Installing applications on your phone from a PC

With Nokia Application Installer you can install Symbian and Java<sup>™</sup> applications such as calendars or games from a PC to your phone. The file types you can install with Nokia Application Installer are .SIS, .SISX, .JAR and .N-GAGE. You can download applications to your PC, for example, from Nokia Web pages or other service providers' pages. You can also install applications that you have created yourself.

#### To install an application on your phone

- 1. Download the .SIS, .SISX, .JAR or .N-GAGE file for the application you want to install.
- 2. Connect your phone to the PC.
- 3. In Windows Explorer, double-click a .SIS, .SISX, .JAR or .N-GAGE file you want to install on your phone. Nokia Application Installer installs the application on your phone.

Note that if you have a phone with a Symbian operating system, you need to finalise the installation on the phone side.

If you want to, for example, select whether you install the application on the phone's memory, mass memory or memory card, use Nokia Application Installer to install the application.

To open Nokia Application Installer, click **Install applications** in the Nokia PC Suite main window. For use instructions, see Nokia Application Installer help.

For more information about what kind of applications can be installed on your phone, see your phone's user's guide.



**Note:** Nokia does not warrant for applications from non-Nokia sites. If you choose to download applications from them, you should take the same precautions, for security or content, as you would with any site.

#### 5.6 Managing phone contents on a PC

When you connect your phone to a PC with Nokia PC Suite, PC Suite creates a phone folder to be viewed in Windows Explorer, under Nokia Phone Browser. Nokia Phone Browser

displays phone folders and subfolders for each phone that is connected to the PC. In addition to the phone memory, a memory card and mass memory are shown as phone subfolders if they are available in the phone. Note that not all phone models support memory cards or mass memories.

With Nokia Phone Browser you can view files and folders and transfer them between your phone and a PC in Windows Explorer in the same way as you would any files or folders on your PC.



Figure 2. Nokia Phone Browser in Windows Explorer

#### To copy files/folders between a phone and a PC

- 1. Connect your phone to the PC.
- 2. In the Nokia PC Suite main window, click **File manager I** to open Nokia Phone Browser,
  - OR

in Windows Explorer, go to **My Computer > Nokia Phone Browser > Nokia xxxx** where xxxx is the model number of the phone. If you have given your phone a familiar name such as "My phone" the folder will have that name.

3. Drag and drop files or folders between your phone and a PC, or use copy-paste.



**Tip:** To refresh the phone contents, click **View > Refresh** or click **F5**.

**Note:** Copying files from a PC to the phone may take a while, depending on the size of the files and the connection type you use. Do not disconnect the phone before the files have been copied. A USB cable (DKU-2, DKE-2, CA-53, CA-70 or CA-101) is the fastest connection type for transferring large files such as music files between your phone and a PC.

#### 5.7 Adding contacts to your phone from a PC

With Nokia Contacts Editor you can open and edit, save and print contacts you have saved on your phone. You can also view the contacts on your phone in the Contacts view of Nokia Phone Browser.



#### To create a new contact to your phone

- 1. Connect your phone to the PC.
- 2. In Nokia PC Suite Main window, click **Contacts** . Nokia Phone Browser opens with your phone's Contacts folder visible.
- 3. In Nokia Phone Browser select the **Contacts** folder and click **Contact > New Contact**.
- 4. Add details to the contact.
- 5. Click Save.

#### 5.8 Sending text messages from a PC

With Nokia Text Message Editor you can receive and send text messages from your PC, create folders for storing text messages, and export your text messages from your phone to your PC.

#### To send a text message

- 1. Connect your phone to the PC.
- 2. In Nokia PC Suite Main window, click **Messages** 4. Nokia Phone Browser opens with your phone's Messages folder visible.
- 3. In Nokia Phone Browser click **Message > New Text Message**.
- 4. Write the phone number into the **To...** field, or click **To...** to select recipients for the message. The recipients are shown from the Nokia Phone Browser Contacts folder.
- 5. Write the message and click **File > Send**.

#### 5.9 Viewing multimedia files on a PC

With Nokia Multimedia Player you can play multimedia files stored on the PC or straight from your phone when it is connected to the PC. You can create playlists of, for example, photos or video clips you have taken with your camera, and watch them one after another. You can also save video and audio files in a format that allows you to use them in a mobile phone or attach them to an MMS message.

#### To use playlists to view your favourite files

- 1. In the Nokia PC Suite main window, click **View multimedia W** to open Nokia Multimedia Player.
- 2. Click View > Playlist to open the playlist view. The view opens with an empty list.
- 3. Click **Add files to playlist** to add files to playlist, or drag files to the playlist from Windows Explorer.
- 4. Click **Save playlist to file** or click **File > Save Playlist**. Name the playlist and click **Save**. The file is saved with an .npl extension.

- 5. Click **View > Options** to set viewing options. You can, for example, set the playback to start automatically, and set the time delay between showing files in a slideshow.
- 6. Click **File > Open** and select the playlist to be viewed. If you cannot see an .npl or .m3u file in the Open dialog, for **Files of type**, select Playlists or All supported formats.

#### 5.10 Storing images from your phone to a PC

With Image Store you can store photos and video clips you have taken with your phone's camera on your PC.

- 1. Connect your phone to the PC.
- 2. In the Nokia PC Suite main window, click **Store images** <sup>1</sup> to open Image Store.</sup>
- 3. If you have not used Image Store earlier, the Settings wizard opens automatically when your phone is connected to the PC and you open Image Store. Before you can store images, you have to define file types to be stored (images or videos), the target folder for storage, and what Image Store does when the files have been stored.
- 4. Click Store Now. The files are stored in the folder you defined.

If you want to change the settings, click **Settings** in the Image Store main window. You can define, for example, if you want new images and videos to be stored to your PC automatically every time you connect your phone to the PC, and what application you use to view the images and video clips. For more information about the settings, see the Nokia PC Suite help.

#### 5.11 Transferring music from a CD to your phone

With Nokia Music Manager, you can rip audio CDs with track and album information, create and organise digital music files and playlists on a phone and PC, transfer music files and playlists between a phone and PC, and playback music from a CD or PC.

With Nokia Music Manager you can play, for example, AAC, MP3 and M4A music tracks.



**Note:** With a USB cable (DKU-2, DKE-2, CA-53, CA-70 or CA-101) connection, you can transfer large files such as music files between your phone and a PC more quickly than with other connection types.



Note: Nokia Music Manager title bar will inform you if your phone is not supported.

Note: Copyright protections may prevent some music from being ripped and transferred.

#### To transfer music from a CD to your phone

- 1. Connect your phone to the PC.
- 2. Insert a music CD in your PC's CD drive or DVD drive.
- 3. In the Nokia PC Suite main window, click **Transfer Music** to open Nokia Music Manager.

- 4. Open the CD view to view the tracks on the CD.
- 5. If you want to rename files, highlight the desired tracks, right-click any of the tracks, and select **Edit** from the pop-up menu.
- 6. Select the tracks you want to transfer to your phone.
- 7. Click **File > Copy to phone**. The files are converted to .aac or .m4a file format and transferred to your phone.



**Tip:** Tracks are saved by default to the memory card if you have one inserted in your phone. You can change the phone target folder in Options > Settings, phone tab.

You can also search for music tracks from your PC to transfer to your phone. To do this, click **Scan PC for music files**, and then copy the selected tracks to your phone.

If your phone supports playing music tracks in M4A format, you can use eAAC+ encoding for ripping music from a CD. To do this, click **Options > Settings**, and in the Conversion tab select **M4A** for **Conversion format**. With this conversion the compression ratio is higher than with AAC encoding and you can save more music on your phone's memory or on a memory card. Refer to your phone's user's guide for more information about the supported formats.

### 6. TERMS AND ABBREVIATIONS

Term	Explanation
Bluetooth stack	A set of software needed to run Bluetooth on a PC.
Bluetooth wireless technology	A technology that provides short-range radio links to allow mobile computers, mobile phones, digital cameras, and other portable devices communicate with each other without cables. A Nokia mobile device with Bluetooth wireless technology support allows the user to connect wirelessly to another compatible Bluetooth device within a short range.
COM port	An input/output port through which data is transmitted and received serially. The serial port is a socket on a PC. It is used to connect serial devices (usually printers, modems, or mouses) to the computer and communicate with these devices. Serial ports are assigned names such as COM1 and COM2.
Driver	A computer program that enables another program to communicate with a hardware device.
packet data	A data transmission technique (for example, GPRS, 3G) that transfers and receives data in packets instead of using a continuous channel. Users pay only for the volume of data sent and received.
patch	A patch is a piece of software designed to improve the usability or performance of a computer program, or to fix problems with a computer program.
РІМ	Personal Information Manager such as Microsoft Outlook or Lotus Notes. With a PIM application you can manage personal and business information such as phone book, calendar, and note information.
ripping	Process of copying data from one media form to a hard disk. For example, music from an audio CD to a PC.
RSS feed	An RSS feed offers you a way to follow a frequently updated website (for example, a blog or a news site). After you have subscribed to a feed on the Internet, you will be notified of content updates on the site. Thus, you do not need to browse to a specific site to check if there are changes or new articles.
SP	Service Pack. A software patch that is applied to an installed application.
Symbian	A smartphone operating system provided by a software licensing company owned by major wireless industry companies.

## 7. SAFETY NOTES



#### Important safety notes

All the safety instructions in the user's guides of your phone and computer also apply when this product is used with the phone.

Remember to make backup copies of all important data to protect against possible loss or alteration.

Only install and use applications and other software from sources that offer adequate protection against harmful software.

## INDEX

applications	
installing on phone	17
Nokia PC Suite	12
Bluetooth wireless technology	9, 22
connecting phone to PC	
connectivity drivers	
pairing	
stacks	
CA-101 cable	
CA-42 cable	
CA-53 cable	
CA-70 cable	
cables	
connecting phone to PC	10
connectivity drivers	8
COM port	
connection	
phone to PC	9
selecting connection type	
to the Internet	
contacts, creating	
copying files between phone and PC	
creating	
contacts	18
synchronisation tasks	15
DKÉ-2 cable	
DKU-2 cable	
File manager	
Image Store	20
images	
storing	20
transferring to PC	20
viewing	19
infrared	9
connecting phone to PC	10
connectivity drivers	8
installing	
applications on phone	17
Nokia PC Suite	
from CD-ROM	
from the Web	
Internet, connecting to	16
MMS messages	1, 19
multimedia, viewing	19

music, transferring to phone       20         Nokia Application Installer       17         Nokia Contacts Editor       18         Nokia Content Copier       14         Nokia Multimedia Player       19         Nokia Music Manager       20         Nokia PC Suite       21         applications       12         main window       13         Starter Edition       14         Nokia PC Sync       14         Nokia PC Sync       14         Nokia PC Sync       14         Nokia Software Updater       14         Nokia Text Message Editor       14         Nokia Toxuch Access       14	78490 1232582
Nokia Contacts Editor       14         Nokia Content Copier       14         Nokia Multimedia Player       14         Nokia Music Manager       14         Nokia PC Suite       20         applications       14         main window       15         Starter Edition       14         Nokia PC Sync       14         Nokia PC Sync       14         Nokia PC Sync       14         Nokia PC Sync       14         Nokia PO Sync       14         Nokia Software Updater       14	8490 1232582
Nokia Content Copier       14         Nokia Multimedia Player       15         Nokia Music Manager       20         Nokia PC Suite       20         applications       21         main window       12         Starter Edition       14         Nokia PC Sync       15         Nokia PC Sync       16         Nokia Software Updater       17         Nokia Text Message Editor       15	490 1232582
Nokia Multimedia Player       19         Nokia Music Manager       20         Nokia PC Suite       20         applications       11         automatic startup       12         main window       13         Starter Edition       14         Nokia PC Sync       14         Nokia PC Sync       14         Nokia PC Sync       14         Nokia Software Updater       14         Nokia Text Message Editor       14	90 1232582
Nokia Music Manager       20         Nokia PC Suite       20         applications       12         automatic startup       12         main window       13         Starter Edition       14         Nokia PC Sync       14         Nokia Phone Browser       14         Nokia Software Updater       14         Nokia Text Message Editor       14	0 1232582
Nokia PC Suite         applications         automatic startup         main window         Starter Edition         Nokia PC Sync         Nokia Phone Browser         Nokia Software Updater         Nokia Text Message Editor	1232582
applications	2 3 2 5 8 2
automatic startup	2 3 2 5 8 2
main window	3 2 5 8 2
Starter Edition	2 5 8 2
Nokia PC Sync	5 8 2
Nokia Phone Browser	8 2
Nokia Software Updater Nokia Text Message Editor	2
Nokia Text Message Editor 19	
One Touch Access	9
	6
pairing Bluetooth devices11, 16	6
phone contents	
backing up14	4
restoring or importing14	4
phone software, updating	
phones	
connecting to PC	9
using as modem10	6
photos See Images	s
PIM	2
ripping 22	
music from CD 20	0
RSS feeds 15, 22	2
synchronising1	5
storing images	0
Symbian	2
Symbian	5
Symbian	5 2
Symbian	5 2 2 9
Symbian       22         synchronising data       14         system requirements       22         terms       22         text messages, sending       15         transferring music       20	5 2 9 0
Symbian	5 2 9 0
Symbian       22         synchronising data       11         system requirements       22         terms       22         text messages, sending       12         transferring music       20         uninstalling Nokia PC Suite       20         updating phone software       21	5 2 9 0 6
Symbian       22         synchronising data       14         system requirements       22         terms       22         text messages, sending       19         transferring music       20         uninstalling Nokia PC Suite       20         updating phone software       20         video clips       21	5229062
Symbian       22         synchronising data       14         system requirements       22         terms       22         text messages, sending       19         transferring music       20         uninstalling Nokia PC Suite       20         updating phone software       20         video clips       5         storing       20	5229062 0
Symbian       22         synchronising data       14         system requirements       22         terms       22         text messages, sending       19         transferring music       20         uninstalling Nokia PC Suite       20         updating phone software       20         video clips       21	5229062 09

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